

31 October 1983

MEMORANDUM FOR: DD/OP/PA&E

FROM:

C/HRPS

This memorandum responds to your recent request to identify those items that could actually be moved over to our new office in [redacted] between 01 November and 28 November 1983. We have looked through the office and find that the items noted below could be moved prior to our occupancy of the new office.

- 2 desks
- 3 bookcases
- 1 2-drawer safe
- 1 fan
- 1 coat rack
- 1 magazine rack
- 2 desk lamps
- 1 white board
- 1 viewer
- 1 electric typewriter
- 4 chairs
- boxes of books